

# Fall 2023 Survey Training

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Officer

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About Us & Data Use 20-year Anniversary Survey Website/Calendar Updates Important Updates and Roles & Registration Survey & Manual Changes **Survey Submission Process** Edits/Reports Affirmation & Schedule C Agenda

# **20-Year Anniversary!**



Contracted by the State of Wisconsin since 2003

Started collecting discharge data in 2004

The WHAIC team is dedicated, innovative and has the passion and expertise that a committed health care data program demands. We have years of experience helping health care stakeholders throughout Wisconsin meet their data and analytics challenges and we continue to develop our products and services to meet the changing needs of our customers.





## The WHAIC Team



Brian



Cindy



Jennifer



Heather





Amber



Janice



Derek



Justin



Seth



Emily



1989

Chapter 153 created; State carries out data collection Oct. 2003

State hands off data collection to the WHA Information Center

Jan. 2004

WHAIC begins data collection, analyzing & sharing

2005

PricePoint, a price transparency tool, is created 2006

CheckPoint, a quality improvement tool, is created











The Wisconsin Hospital Association Information Center (WHAIC) is

## CELEBRATING TWO DECADES

of Using Data to Improve the Health of Wisconsin Communities.





2016

Health Care Data Modernization Act signed into law



2019

WHAIC receives Medicare QE Designation



2020

COVID-19 Situational Awareness Dashboard is created



2023

PricePoint is redesigned



Oct. 2023

WHAIC celebrates 20 years

100% F WI HOSPITALS PROVIDE DAT COVID DASHBOARD:

1.6M;
VIEWS TO-DATE

PRICEPOINT:

15K

VIEWS PER MONTH

100%

FAVORABLE REVIEW
FROM THE STATE

#### A STRONG PARTNER OF THE STATE

- WHAIC collects hospital and ambulatory surgery center claims data on behalf of the state through Chapter 153.
- The state of Wisconsin provided one-time, start-up expenses of \$750,000 to WHAIC. Since 2004, WHAIC has been entirely self-sustained, requiring no funding from the state of Wisconsin for data collection or its operations.
- · WHAIC's fees are approved by the state of Wisconsin and are very affordable.

#### THE TRUSTED SOURCE OF HEALTH CARE DATA

- WHAIC is trusted by DHS, Wisconsin hospitals, and researchers at Wisconsin's world class universities.
- WHAIC adheres to strict data privacy and security controls, which has enabled WHAIC to receive Medicare claims data through the Medicare QE Designation- the only hospital association in the country to have this recognition.
- Since its inception, WHAIC has received a 100% favorable review from the Dept. of Administration.

#### A CLOSER LOOK:



"WHAIC continues to make improvements in the accessibility, quality, and utility of hospital data...DHS is appreciative of this partnership and of WHAIC's continued efforts."

- Karen Timberlake, DHS Secretary, 2021-2022

#### CONTINUED ACHIEVEMENTS SOLIDIFY ITS IMPACT

- The Healthcare Data Modernization Act, hailed by lawmakers as one of the
  most important health care policy accomplishments that session, allowed
  hospital data to be analyzed at a more granular level greatly improving the
  ability to target community health and wellness resources.
- Increasing the utility of its data collected, WHAIC developed and has managed the Psychiatric Bed Locator and the Wisconsin COVID-19 Dashboard, which has received 1.6 million hits.

#### A ROBUST SET OF DATA PRODUCTS

- WHAIC provides data products available to data purchasers and the public, including data sets, ready-to-use dashboards, custom reports and several publications.
- For a complete list of data products, visit www.whainfocenter.com/Data-Products



In one year, WHAIC collects:

Yearly averages from 2019 - 2021.

These millions of records represent over:

13.4M

3.25 M

\$20B

\$8.5B

\$28,4B IN MEDICARE CHARGES

# **Information Center Data**

#### <u>Discharge/Claim Data</u> Collected

- Hospital discharge claims (153)
- Ambulatory Surgery Centers (80)
- Quarterly / monthly data submission
- Collect > 3 million records per quarter

#### Data not collected

- Professional/clinic:
- Pharmacy
- DME
- Nursing facilities

#### Annual Survey Data/Collected

- Annual Survey of Hospitals
- Hospital Fiscal Survey
- Medicare Cost Report
- Personnel Survey
- Uncompensated Health Care Survey
- Hospital Rate Increases

#### How the Data is Used

- Publications (Mandate)
  - Guide to Wisconsin Hospitals
  - Health Care Data Report
  - Uncompensated Health Care in Wisconsin Hospitals
  - Hospital Rate Increases
- Workforce Analysis & Predictions
- Quality Report/Quality Improvement
  - Readmission rates
  - Potentially Preventable Readmissions
  - Hospital Acquired Conditions penalties
  - Other specific adverse events
- Analytics
  - Kaavio
  - PricePoint
  - CheckPoint
  - Other analytics/custom requests



# **Privacy and Security**

#### WHAIC is not a covered entity under HIPAA

- We operate under the statutory authority of <u>Chapter 153</u>
- We take reasonable steps to avoid any data breaches including implementing safeguards & appropriately protecting e-PHI.
- When contacting us, follow your facilities HIPAA guidelines. Never send patient names, SSN or entire medical records via email.

#### **Violating HIPAA Privacy Protections:**

We will take steps to notify your privacy or compliance officer of potential breaches to allow your organization the opportunity to address and remedy any issues.





# Where does your data go? **Transparency: PricePoint**

#### Search by IMO (Intelligent Medical Objects) (SNOMED/ICD mapping)



CONTACT US | ABOUT US powered by WHA Information Center

Search for Service (i.e. Hip Replacement) or choose from the Top 10 Services

Submit

#### Top 10 Services







CT Scan



**Heart Failure** 



Hip Replacement



Knee Replacement



Mammography



MRI



Pneumonia



Rehabilitation



Septicemia



## **CheckPoint: Quality Transparency**

Patient Experience					0
Measure 🕇	Hospital Result 👫	State Average 11	State Benchmark 11	National Average 🔰	Report Period 👫
Always Quiet at Night	77 <b>±</b>	65	77	62	10/1/2021-9/30/2022
Definitely Recommend     Hospital	75	72	81	69	10/1/2021-9/30/2022



Search

Analytics Data Products Data Submitters Provider Services Transparency

#### Kaavio

WHA Information Center (WHAIC) developed Kaavio on the Tableau platform as a way to analyze and visualize the Wisconsin discharge data. Users can gain crucial insights into areas such as population health, utilization, patient access, geographic distribution and market share for hospitals and freestanding ambulatory surgery centers, and compare them to other facilities based on size or region.

Kaavio users can access the data securely from any web browser. The intuitive navigation allows more diverse users to access, analyze and understand the data then traditional analytic systems.





### **Dashboard anyone?**





Search

Analytics Data Products Data Submitters Provider Services Transparency

#### **Data Products**

WHA Information Center (WHAIC) is the respected source for Wisconsin hospital and ambulatory surgery center data. Its timely, complete and accurate data helps hospitals and health systems, consumers, payers and policymakers better understand their communities, the health care market, and the cost and quality of hospital care in Wisconsin.

Please take a look to see what WHAIC has available.

#### WHAIC CONTACT

Brian Competente Director, Operations 608-274-1820

**EMAIL:** Brian Competente







Our reports contain valuable tools for hospital leaders.

Comprehensive, robust data reports on inpatient and outpatient statistics and utilization rates from WHAIC, guide hospital leaders in making informed decisions about strategic planning and marketing, finance, performance and quality improvement. With these reports, hospital leaders can design strategies to best allocate resources for future growth opportunities.

What can the WHAIC data tell you?

#### Resources

Request Custom Reports and Data Sets

Request Standard Data Sets

WHAIC Physician Review Policy and

# Let's explore who uses the data...

#### **Data Uses**

- 84% of Wisconsin hospitals purchase data sets and/or custom data sets/reports from WHAIC.
- 23% of ASCs purchase data sets and/or custom data sets/reports from WHAIC
- Other purchasers of custom data sets and/or reports include Insurers, Researchers and Universities.
- Data is used for Price and Quality Transparency (PricePoint & CheckPoint)

#### **Analytics**

• WHAIC's data analytics tool (Kaavio) is provided at no charge to hospitals that purchase the data at the required level.

Users: 190Hospitals: 113

ASCs: 20

- WHAIC and the Wisconsin Office of Rural Health (WIORH) offer the Rural Health Dashboard (RHD) as a way rural hospitals can use their SHIP program funding (Small Rural Hospital Improvement Grant).
  - There are 15 hospitals participating in 2023-2024.
  - The RHD consists of eleven (11) executive-level dashboards
  - Dashboards



# What are some other data uses & initiatives?

#### **WHAIC Initiatives and Collaborations**

Cross state data MN, MI, IL

Kaavio Dashboards

**Medicare Data** 

Payer Detail

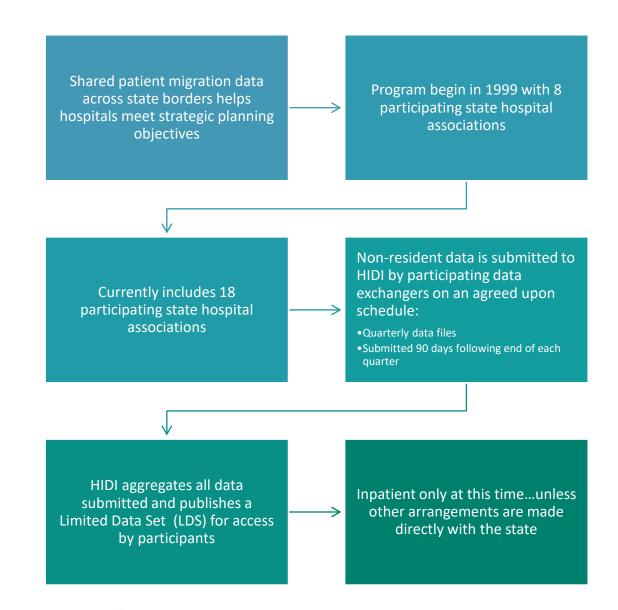
CheckPoint

Psychbed and Behavioral Health

**SDOH** 



Hospital Industry **Data Institute** (HIDI) Non-Resident Data **Exchange Program** 











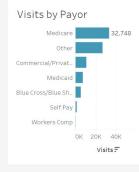
Avg Charge (MN and IA)

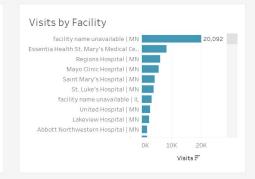
\$44,510

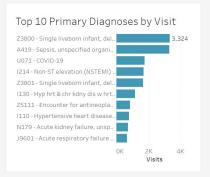
Choose Your Years





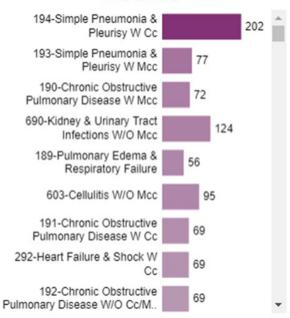




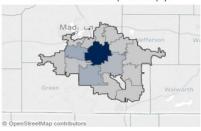


### **Border State Data Exchange**

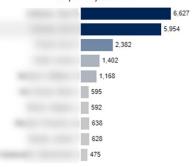
#### MS-DRGS



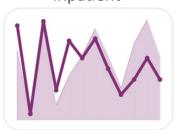
#### Select Patient Zip Code(s):



#### Top Physicians



#### Inpatient

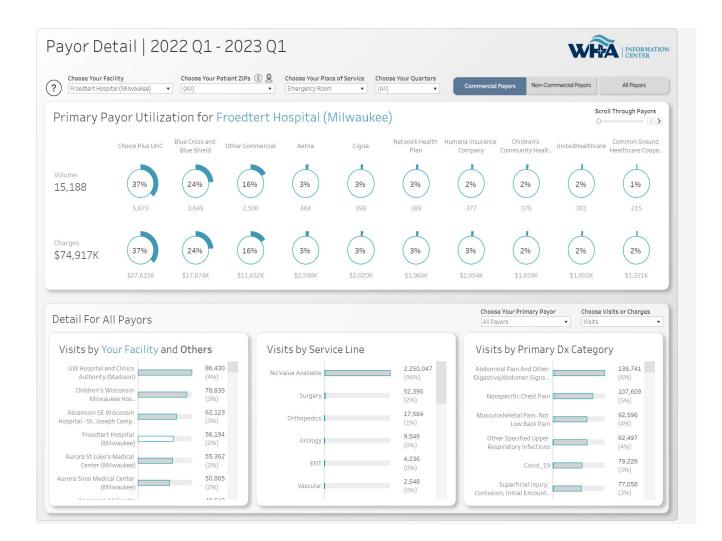




# Tools, Analytics and Dashboards

- KAAVIO allows users the ability to drill down further into the data by applying filters and refining parameters to find the answers to key questions within the organization
- Hospitals can better prepare for the future and project their progress moving forward by having a clear visualization of the data through KAAVIO
- Hospitals can benefit from market share data in strategic planning and development through trending data and reports
- Review of outliers (charges)
- Trending data in different parts of the hospital. (inpatient, outpatient, ED)
- Physician analysis (by utilization, by diagnosis, by procedure)









What is the Wisconsin Psychiatric Bed Locator System?

A web-based tool that general authorized users can use to quickly see information about potential psychiatric bed availability voluntarily posted by inpatient psychiatric bed, peer run respite bed, and crisis stabilization bed units.

# **Psych Bed Locator**

**Using Data from Psychiatric Bed Locator** and Behavior Health Data



**Hospital Summary: Inpatient & Emergency Department** 



**Inpatient: Summary** 



Inpatient: Admissions from Same



Inpatient: County and Age



Summary



**Admission Detail** 

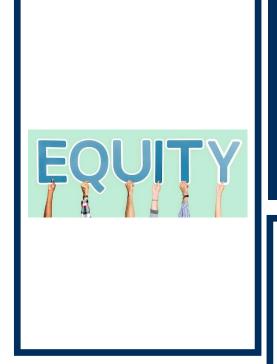


**Emergency Department:** Discharge Detail

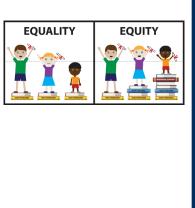


**Emergency Department: County** and Age





Why do we want SDoH documentation and assigned z-codes?

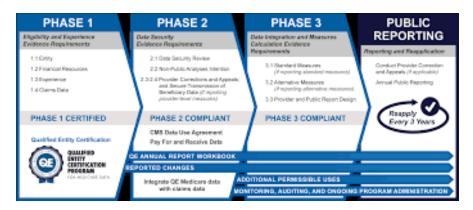


- To support whole person healthcare
- To help identify & prioritize patients' nonmedical needs (housing, transportation, and food) and focus on "upstream" interventions which can lead to overall improvements in health and reduce health disparities and inequities.
- To establish community collaborations to develop necessary partnerships/programs needed to coordinate care and improve health outcomes.
- To improve operational and financial factors associated with missed appointments, preventable health events and reduced care plan compliance.
- To increase patient referrals to supportive services and help identify population-level trends that have both health and cost implications.

# Statewide Wisconsin Social Determinants of Health Data For all WI hospitals... 2018 Q3- 2023 Q3

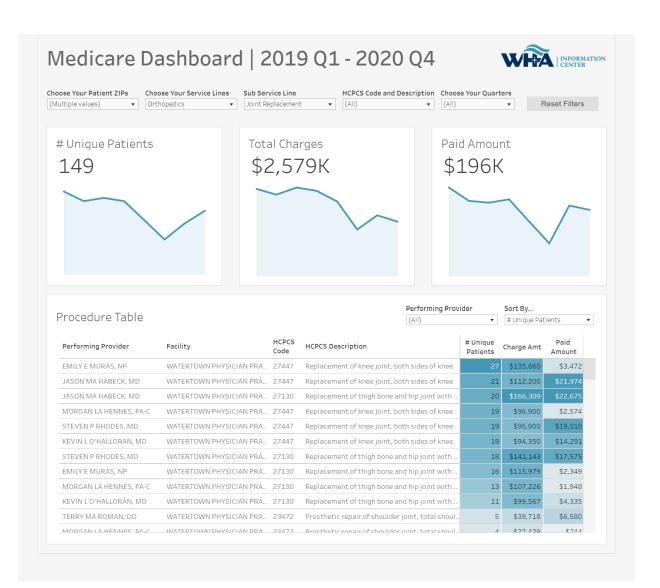
Place of Service		Total Claims With ZCodes	% claims with Zcode
INP	2,630,767	92,463	3.5%
ED/ER	8,383,949	49,593	0.6%





# **Medicare Data**

# Medicare Dashboard







Are you familiar with the survey data?

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The Respected Source for Health Care Data

Search

Analytics Data Products

**Data Submitters** 

**Provider Services** 

Transparency

COVID-19
DASHBOARD

Wisconsin Hospital Association has been monitoring the most up-to-date information on the COVID-19 outbreak. Click here to view WHA Information Center COVID-19 Situational Awareness Update.







#### **Upcoming Events**



2023 Annual Wipop Training -Milwaukee September 28, 2023

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# A recap of where survey data goes ©



#### **Annual Survey**

- Collects hospital information Part of a system, type of hospital, certifications, etc. Reports the services that are provided at the hospital, number of beds, utilization, FTEs, and physicians.
  - Guide to Wisconsin Hospitals

#### **Fiscal Survey**

- Collects information on revenue and expense figures, gross patient charges and contractual adjustments by payer, balance sheet figures, and charity care and bad debt.
  - Guide to Wisconsin Hospitals & the Uncompensated Health Care report

#### **Uncompensated Health Care**

- Collects definitions related to eligibility for uncompensated care; income thresholds for financial assistance; and policies and procedures determining a patients' ability to pay.
  - Uncompensated Health Care Survey

#### **Personnel Survey**

- "Addendum" to Annual Survey
- Collects vacancies of select employee categories; number of employees 55 and over; number of employee separations;
  - **Customs & Workforce Development**

#### **Medicare Cost Report Schedule C**

Used to calculate hospital tax

#### **Health System Survey**

Collects health care system information (if applicable)

See our Data Products webpage for more information on publications, custom reports, and data sets.



#### **Data Submitters**

WHA Information Center (WHAIC) has been collecting hospital, ASC and survey discharge data as authorized by the Wisconsin Department of Administration, since 2003 as defined by Chapter 153, Wisconsin Statutes.

Inpatient and outpatient data is collected quarterly through a secure, web-based tool known as **WIpop** to produce public use data sets, custom data sets and three annual publications.

In addition, all Wisconsin hospitals submit Annual, Fiscal, Personnel and Uncompensated Care survey data annually. Data collected from these surveys are used for trending, benchmarking, and outer key statistics.

For more information and access to the WIpc or Survey Data Submission Manuals, calendars, training materials, and other updates click on one of the pictures below.

#### **Reporting Requirements**







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# **Survey Website**

#### Surveys

All Wisconsin licensed, Medicare certified, hospitals, including psychiatric hospitals are required to submit survey data on an annual basis to the Wisconsin Hospital Association Information Center (WHAIC). Submissions include data in areas such as utilization, fiscal, and personnel to be used in publications, datasets, and workforce development. WHAIC collects data pursuant to Chapter 153 of the Wisconsin State Statutes and subject to all terms and conditions as described in ss. DHS120.

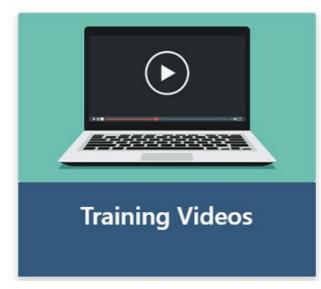


#### **Education & Training**

WHAIC provides training for new and seasoned survey submitters throughout the year. Please reach out to whainformationcenter@wha.org for more information on upcoming training sessions. We welcome feedback on past trainings and ideas for content of upcoming training sessions.









DHS 120.12 Data submission procedures

"Every hospital shall annually file with the department within 120 calendar days following the close of the hospital's fiscal year."

"The department may grant an extension for up to 30 calendar days."

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#### Hospital / Health System Survey Submission - Fiscal Year End 2023

#### Surveys open for submission on November 1

Annual, Fiscal, Personnel, Uncompensated, and Health System

MARCH – JUNE		
FYE (APR/JULY 1 FY)		
March – June FYE Extension Request Deadline		
March – June FYE Standard Submission Deadline		
March – June FYE Extended Submission Deadline (submit request by deadline)		
March – June Affirmation Deadline		
JULY – SEPTEMBER		
FYE (AUG/OCT 1 FY)		
July – September FYE Extension Request Deadline		
July – September FYE Standard Submission Deadline		
July – September FYE Extended Submission Deadline (submit request by deadline)		
July - September Affirmation Deadline		
DECEMBER		
FYE (JAN 1 FY)		
December FYE Extension Request Deadline		
December FYE Standard Submission Deadline		
December FYE Extended Submission Deadline (submit request by deadline)		
December Affirmation Deadline		
MEDICARE COST REPORT SUBMISSION		
January – June FYE Submission Deadline & Upload Schedule C Copy in Data Deliverables by Affirmation Deadline		
July – December FYE Submission Deadline & Upload Schedule C Copy in Data Deliverables by Affirmation Deadline		

- The timeline reflects adjusted (some combined) survey submission timelines to benefit hospitals to improve efficiency and prevent/reduce duplication of
  work and requests for additional time. If you are part of a state or county facility please note the adjusted timeline accounts for additional time
  allowed for in the statute.
- \*Medicare Cost Report (MCR) complete survey and upload Worksheet C as applicable.\*Due dates are allowed to match CMS due dates. If given a CMS extension, please inform WHAIC as soon as possible via email.
- Health System Survey completion is included in the FYE timeline. If your facility is part of a system located in Wisconsin, please locate your 900 series facility ID in the facility drop down list to complete your system survey for WI only.

#### Important reminders:

- New facility/hospital requirements when a new facility opens:
  - Primary contact is required for WHAIC to communicate important information.
  - Wait to submit Annual, Fiscal, Uncompensated and Personnel surveys until there is a full fiscal year.
  - A Medicare Cost Report is required, even if it is for a partial year.
  - If a facility is separately licensed by the <u>state</u>, it's required to submit its own hospital Annual, Fiscal, Uncompensated and Personnel surveys.
  - Hospitals sharing a Medicare Cost Report need to determine the primary location and only need to submit one Cost Report survey and Worksheet/Schedule C.



#### Additional important reminders:

- Hospitals that close/mergers/acquisitions:
  - Survey data is required from a closing facility to include the Uncompensated Health Care Plan, Fiscal and Annual surveys to the best of the facilities ability.
  - A Medicare Cost Report is required, even if it is for a partial year.

Waiver from data submission requirements.

- DHS 120.12(3)(f)1.1. There shall be no waivers from the data submission requirements under this subsection.
   Hospitals that close, merge or change their reporting fiscal year shall submit an annual survey for the applicable partial year.
- 2. There is no exception to uncompensated or fiscal survey submissions.
- Hospitals that change fiscal years
  - Ensure that the Cost Report Data includes 12 months of data.
- Notify us of all changes as soon as possible



Open	SURVEYS OPEN: First week of November
Calendar	Follow calendar to submit data by due date listed (based on FYE).
Affirm	Once all surveys are submitted, hospitals will receive an automated email notifying them that their affirmation statement is available.
Validate	Validate data, reopen surveys to make changes if necessary, and provide responses to action edits. *Keep in mind that reports/edits/affirmations are re-set each time surveys are reopened*
Submit	Submit Affirmation Statement and Copy of Schedule C by the Due Date.

# Survey Submission Timeline

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# Registration and the Roles

- In order to submit Surveys, users first need to register for access to the secured Survey portal.
- The users will choose what access they need (role) and for which facilities.
- The access is approved by WHAIC and an email is sent to the user.
- Instructions for registrations can be found on our website, under Registration and Other Resources.

















We cannot add new users. Users must register for the appropriate access.

\*If any changes are needed with existing users, please email whainfocenter@wha.org.

### **Registration & Other Resources**

This section provides additional information to assist you in the submission of hospital surveys.

Please note: WHAIC cannot register users. For new registrants, please see Roles & Registration. Once registered, WHAIC will review all access requests and respond within 24-48 hours.

- Roles & Registration
  - **☑** Facility Listing
  - ☑ Survey Functionality
  - User Dashboard
  - ☑ Survey Edit Checks



**Survey Primary:** at least one, but we prefer two, are required for every facility. Users involved in the submission process who we need to regularly communicate with and will have authorization to sign off on survey data (CFO, CEO or delegate).

- Required for users that fill out the majority of the surveys.
- Have access to the survey site to make changes.
- Access to every survey and access to all reports.
- Receive all communication from WHAIC such as automated and targeted reminders, site specific emails, newsletters, and bulletins.

Note: The Survey Secondary will receive our newsletters and bulletins but will not receive regular reminders about deadlines and site-specific emails.

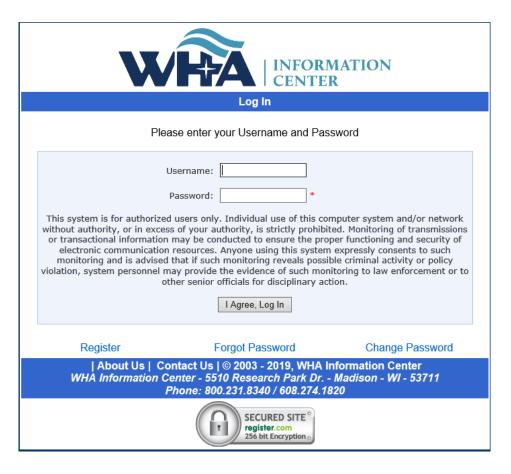
**Survey Secondary** – This is great for CEO's and CFO's who do not want regular contact with WHAIC but want to be able to access the survey and affirmation statement.

**Survey User** - Users who have access to less than 5 surveys and no report access.

- Access to less than 5 surveys (chosen at registration)
- Limited communications from WHAIC –Survey Primary shares information pertinent to Survey User.

https://www.whainfocenter.com/Data-Submitters/Survey/Resources/surveyregister





### From this screen you can:

- Register
- Login
- Request Password Reset (Forgot Password)
- Change Password

### **Important:**

- Passwords must be changed annually.
- Accounts deactivate if inactive for 15 months.
- Contact WHAIC if existing account is inactive, do not reregister.

https://portal.whainfocenter.com/Account/Login.aspx



Select a Hospital	Sort By ID	Year	
002 - Aspirus Langlade H	lospital (Antigo)	₹ 2022	View Hos

#### Message From WHA Information Center:--

Thank you for submitting the 2022 Surveys! We greatly appreciate your

The FY 2023 Survey Submission site will open (

The FY 2023 Survey calendar is now available to download

The 2023 Survey training sessions are open for registation on the <u>WHA website</u>. New this year will be a shortened 1-hour se information, changes and will be an open forum to ask questions. As in the past, there will also be a regular 2 

New User Session: October 17th, 9:00am

Established User Session: October 19th, 9:00am

Primary contacts should regularly review who has access to their facilities.

The September 2023 Survey newsletter is filled with important reminde

New users must register for access on the secured portal. WHAIC makes eve

For questions, contact Heather Scambler or whai

#### 002 - Aspirus Langlade Hospital -- (Antigo), FY End: 06/30

Enter/View Survey	Status
<u>View Only</u>	Closed
	View Only View Only View Only View Only

#### Authorized Users for Selected Hospital:--

Please take a moment to review your hospital's list of users authorized to access the WHAIC secure Survey Site. Should any of the please contact <a href="https://www.whainfocenter@wha.org">whainfocenter@wha.org</a>, as it is the hospital's responsibility to notify WHAIC with any staff updates or correction

First Name	Last Name	Title	Email	Survey Role
John	Berry	Accountant	john.berry@aspirus.org	Secondary
Dawn	Marschke	Manager-Accounting	dawn.marschke@aspirus.org	Primary
Sonja	Nelson	Senior Accountant	Sonja.Nelson@aspirus.org	Secondary
Cherie	Olson	Senior Accountant	cherie.olson@aspirus.org	Secondary
Craig	Stahl	Data Research Analyst	craig.stahl@aspirus.org	Primary



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# **Survey Changes**

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## **FY 2023 Current Improvements**

### **Annual Survey**

- 4 Additional SDOH Questions
  - In the <u>2023 IPPS Final Rule</u>, CMS mandated that hospitals reporting to the Inpatient Quality Reporting (IQR) program submit two brand new measures: SDOH-1 and SDOH-2. These measures are voluntary in 2023 and required by 2024.
- Update language of Alcoholism/Chemical Dependency to Alcohol/Substance Use Disorder
- Change Crisis Prevention to Violence Prevention
- Update Auxiliary to Volunteer Services
- Update Joint venture to Jointly owned



# WHAIC/AHA Survey Compare Project

### Compare AHA WI addendum to Annual and Personnel survey.

- § Advocating for our WI hospitals to reduce redundancy of questions on the AHA WI Addendum and also the number of surveys.
- § If you notice duplicate questions, redundancies, or questions that no longer pertain to today's environment or have other suggestions, please email us.
- § Possibly revamping multiple sections of the survey to make completion easier.
- § Worked with AHA to revise word choice in several questions to better align ourselves and reduce redundancy.
- § What other surveys do your hospitals have to fill out so that we can be mindful of the timing of our surveys?

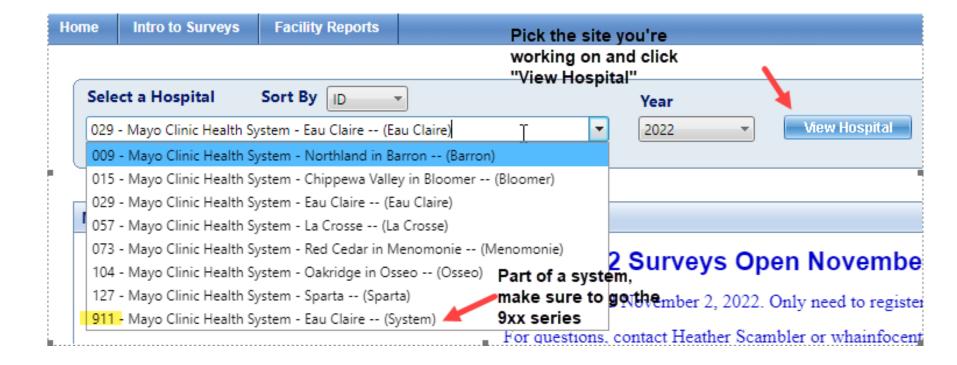




# Health System Survey



Health System Surveys are entered under a 900 series system name, not by facility
 If HSS not received timely, an email is sent to all primary and HSS contacts
 Those responsible for the HSS must have their own current portal account
 Follow Survey calendar for due dates (see updated calendar)



# Survey Submission



**Facility Reports** Administrator Home Intro to Surveys

Select a Hospital Sort By	Year	Survey Timeline	Survey Manuals
000 - Wisconsin Hospital Association (Madison)	2022 View Hospital Extensions	Data Deliverables	Survey Homepage

#### Message From WHA Information Center:--

Thank you for submitting the 2022 Surveys! We greatly appreciate your partnership in providing quality data.

#### The FY 2023 Survey Submission site will open on November 1.

The 2023 Survey training sessions are open for registation on the WHA website. New this year will be a shortened 1-hour session for established survey users. The established survey user session will focus on new information, changes and will be an open forum to ask questions. As in the past, there will also be a regular 2-hour session for newer survey users, reviewing the entire survey process. New User Session: October 17th, 9:00am-11:00am CST Established User Session: October 19th, 9:00am-10:00am CST

The September 2023 Survey newsletter is filled with important reminders and more Survey training details. There is also the updated FY 2023 calendar on our website.

New users must register for access on the secured portal. WHAIC makes every effort to approve within 2 business days.

For questions, contact Heather Scambler or whainfocenter@wha.org

#### 000 - Wisconsin Hospital Association -- (Madison), FY End: 12/31

Survey How-To

Hospital Survey Grid:						
Survey Name	Enter/View Survey	Status	Print PDF	Progress	Action Needed	
2022 ANNUAL SURVEY	Continue	Open		67%		
2022 FISCAL SURVEY	Incomplete	Open		100%	U Stats Edits	
2022 MEDICARE COST REPORT SURVEY	<u>New</u>	Open		0%		
2022 PERSONNEL SURVEY	Incomplete	Open		100%	U Stats Edits	
2022 UNCOMPENSATED HEALTH CARE PLAN	Ready to Submit	Open		100%	submit Survey	

#### Authorized Users for Selected Hospital:--

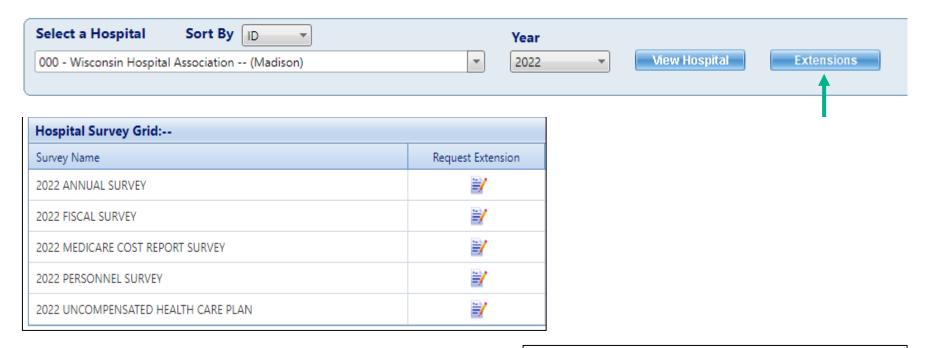
Please take a moment to review your hospital's list of users authorized to access the WHAIC secure Survey Site. Should any of the names listed no longer require access to the Survey or if changes need to be made, please contact whainfocenter@wha.org, as it is the hospital's responsibility to notify WHAIC with any staff updates or corrections.

First Name	Last Name	Title	Email	Survey Role	Annual	Fiscal	System	Medicare	Uncompensated	Personnel
Mariana and Antidon Inc.										

No records to display

### **Extensions**

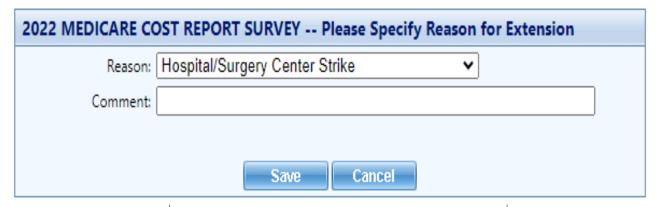
### Filing an extension



- A. Find hospital and correct year
- **B.** Click Extensions
- C. Click on the paper and pencil icon under "Request Extension.

### **Extensions**

### Filing an extension



- A. Choose a reason and provide comments for why you are filing.
- **B.** Click Save
- C. If the extension request is approved, the user will receive an email and there will be a green checkmark by the survey name.

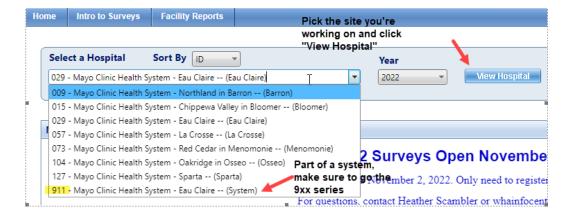


# **Survey Submission**

### 3-Digit ID

The unique 3-digit identification number assigned to each facility by WHAIC.

You will notice this ID in the Select a Hospital dropdown. Please include this number in the subject line when contacting WHAIC.



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079 - Froedtert Hospital -- (Milwaukee), FY End: 06/30

Hospital Survey Grid:	
Survey Name	Enter/View Survey
2021 ANNUAL SURVEY	Continue
2021 FISCAL SURVEY	New
2021 MEDICARE COST REPORT SURVEY	New
2021 PERSONNEL SURVEY	New
2021 UNCOMPENSATED HEALTH CARE PLAN	New

### 000 - Wisconsin Hospital Association -- (Madison), FY End: 12/31

Hospital Survey Grid:	
Survey Name	Enter/View Survey
2020 ANNUAL SURVEY	<u>View Only</u>
2020 FISCAL SURVEY	<u>View Only</u>
2020 MEDICARE COST REPORT SURVEY	<u>View Only</u>
2020 PERSONNEL SURVEY	Ready to Submit
2020 UNCOMPENSATED HEALTH CARE PLAN	<u>View Only</u>

# **Survey Submission**

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Survey Name	Enter/View Survey	Status	Print PDF	Progress	Action Needed
2021 ANNUAL SURVEY	Continue	Open		49%	
2021 FISCAL SURVEY	<u>New</u>	Open	=	0%	
2021 MEDICARE COST REPORT SURVEY	<u>New</u>	Open	=	0%	
2021 PERSONNEL SURVEY	New	Open	II. HOSPITAI	LINFORMATION	
2021 UNCOMPENSATED HEALTH CARE PLAN	<u>New</u>	Open		IFICATION (33%)	
			UNITS (92%		
	!		IV. SELECTEI  AND OTHER	ANCILLARY SERVICES (100%)	
			IX. OTHER (	100%)	

<u>Code</u> <u>Description</u>

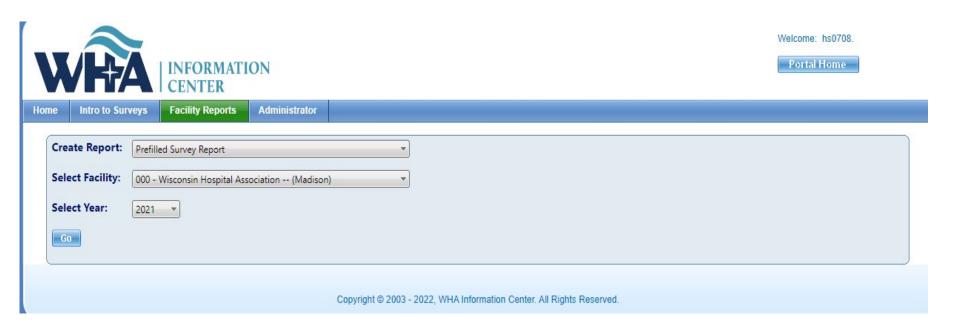
- 1 Service is provided in or by the hospital in a DISTINCT AND SEPARATE UNIT. The number of beds and utilization information MUST be provided for inpatient units.
- Service is provided in or by the hospital but NOT IN A DISTINCT AND SEPARATE UNIT.
- 3 Service is provided by the hospitals Health Care System in the community.
- 4 Service IS NOT MAINTAINED by the hospital but is available, in the hospital or another facility, through a FORMAL CONTRACTUAL arrangement with another hospital or provider, including networks and joint ventures.
- 5 SERVICE NOT AVAILABLE either by the hospital or through a formal contractual arrangement with another hospital or provider.

<u>Code</u> <u>Description</u>

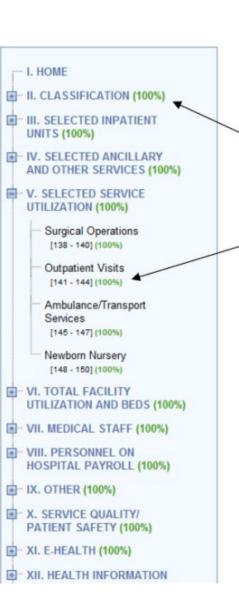
- O Service is provided by the hospital but IS HOUSED IN BUILDINGS OTHER THAN THE MAIN HOSPITAL BUILDING AND IS BILLED UNDER THE MEDICARE HOSPITAL'S PROVIDER NUMBER.
- B Service is provided by the hospital and IS HOUSED AT BOTH THE MAIN HOSPITAL BUILDING AND IN BUILDINGS OTHER THAN THE MAIN HOSPITAL BUILDING (WHICH IS BILLED UNDER THE MEDICARE HOSPITAL'S PROVIDER NUMBER).



# **Survey Submission**



There is now a Prefilled Survey Report to view which fields are already completed on the survey



#### Survey Layout:

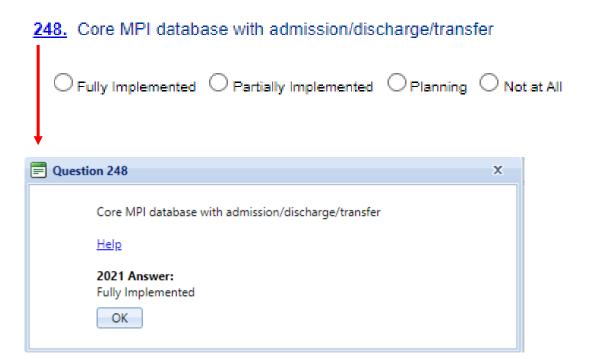
- Navigational Tree Control
- Percentage of each section completed
- Percentage of each subsection of questions completed
- Display is the same for all survey data types

# **Survey Submission**



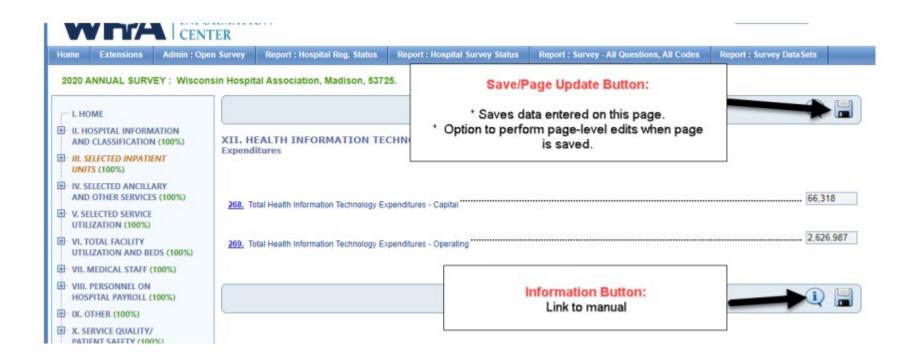
# **Survey Submission**

Each question shows additional details by clicking on the line number.

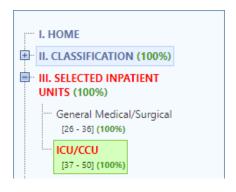


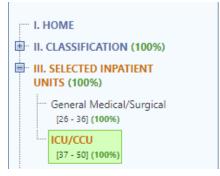


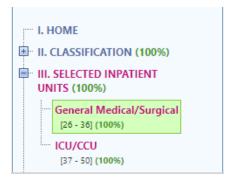
- After completing each page of the survey, click Save. It does not auto-save.
- Clicking Save will ask if you want to run Validation checks (Edits) now
  - Yes will run the Validation checks
  - No will run the Validation checks at the end of the entire survey











Red = Hard Edit

Gold = Soft Edit

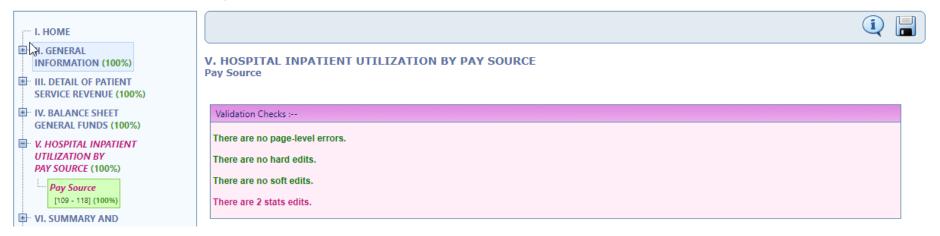
Purple = Stat Edit

**Hard Edit** – Mathematical or logical error: Edit that must be fixed to submit survey (e.g., fiscal survey line 1 + line 4 must equal line 5).

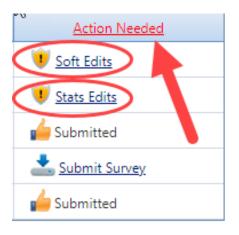
**Soft Edit** – Possible error; values imply an unusual situation: Edit that must be verified to submit survey. (e.g., annual survey – line 160 – Admissions are more than 3% higher/lower than inpatient days in Section III. Are you sure?).

Stats (Statistical) Edits — Possible error; values are substantially different than reported in the previous survey. Edits run after hard and soft edits are addressed. If value is 30% more or less than submitted in the previous year, an edit will appear. (e.g., if total gross revenue is \$1.0 million for FY 2022 and \$1.3 million for FY 2023, an edit will appear).

2020 FISCAL SURVEY: Wisconsin Hospital Association, Madison, 53725.



- Edits will appear at the top of the page
- The Navigational tree section changes color to purple
- Back on the home page, the Action Needed column will be red





Below is an example of hard edits that you may see at the top of the screen. In addition, the question number turns to red.

If you do not have any for that section, it will say "There are no pagelevel errors".

#### Validation Checks :--

#### Validation Rule 3379 Failed:

The sum of line 199 full-time persons through line 234 full-time persons must equal line 235 full-time persons.

Difference: 1

#### Validation Rule 3380 Failed:

The sum of line 199 part-time persons through line 234 part-time persons must equal line 235 part-time persons.

Difference: 217

#### Validation Rule 3604 Failed:

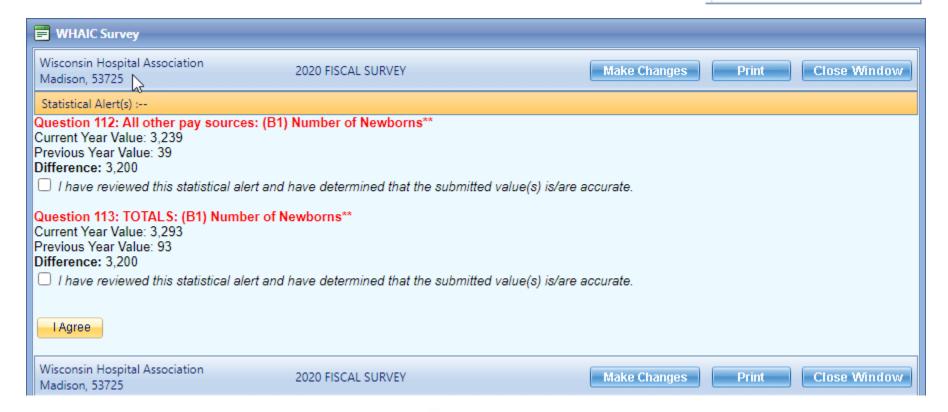
Response required for line(s): 199 Part Time Total No. of Persons (less than 36 Hr/Wk)



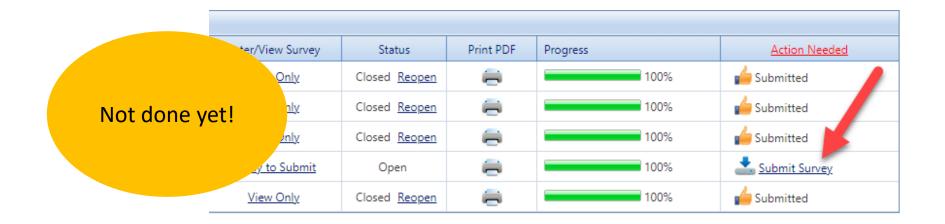
More edit details can be found by clicking on the question number.

47. TOTAL MOSPITAL swing-bed day	. FACILITY (Exclude Medicare-certified swing bed inpatient days (s.)	and non-Medicare-certified,		
Total Beds (add	d lines 27-46) Total discharges (add lines 27-46) 1,239	Total Inpatient Days (add line)		days (add lines 27-46) 5,308
48. MEDICARE-CERT	Question 47 Hard Edit	x		
Average Number of Beds	TOTAL HOSPITAL FACILITY (Exclude Medicare-ce inpatient days and non-Medicare-certified, swing-bed inpatient days.)	rtified swing bed	(Use codes listed above)  1 2 3 4	(Use codes listed above)
49. NON-MEDICARE-0  Average Number of 0	Validation Kule 3382 Failed:  The sum of line 27 discharges through line 46 disch	narges must equal line 47	(Use codes listed above)  1 2 3 4 5	(Use codes listed above)
50. Newborn nursery	2018 Answer: Total Beds (add lines 27-46): 24 Total discharges (add lines 27-46): 1,309 Total Inpatient Days (add lines 27-46): 4,271 Total discharge days (add lines 27-46): 5,312  OK		(Use codes listed above)	

Hospital Survey Grid:	A.C. N. I.I.				
Survey Name	Enter/View Survey	Status	Print PDF	Progress	Action Needed
2020 ANNUAL SURVEY	Incomplete	Open			Stats Edits
2020 FISCAL SURVEY	Incomplete	Open			Charles Editor
2020 MEDICARE COST REPORT SURVEY	<u>View Only</u>	Closed <u>Reopen</u>			U Stats Edits
2020 PERSONNEL SURVEY	<u>Incomplete</u>	Open			Submitted
2020 UNCOMPENSATED HEALTH CARE PLAN	<u>View Only</u>	Closed <u>Reopen</u>			U Stats Edits
					Jtats Edits
					<b>i</b> Submitted







Progress	Complete
100%	<b>△</b> Submitted
100%	<b>△</b> Submitted
100%	<b>≟</b> Submitted
100%	<b>≟</b> Submitted
100%	<b>△</b> Submitted

### **Completed Submissions:**

- ✓ Progress is 100%
- ✓ All surveys have a thumbs up and say Submitted.
- ✓ The final column header says Complete in green.

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### **Final Steps of Submission Process**

Step 1

· Final review of data

Action edits explained/corrected

Step 2

Affirmations submitted

Step 3

Schedule C uploaded



### **Affirmation & Schedule C**

### 1. Click on Data Deliverables



### 2. Click on Survey Affirmations and Schedule C



		Welcome sstaudenmayer8! [ Portal Home								
Home	File Downloads	File Admin	Provider Based Locations	Rate Increases	Data Affirmations	Survey Affirmations & Schedule C				

Welcome to the WHA Information Center Data Deliverables site. Posted files will remain online for 30 days.

\*\*Effective with Q2 2021, profile and validation reports are no longer encrypted, and therefore do not require 7-Zip. W. rely on hospitals to implement their own best practices and follow HIPAA and other Security Standards. Please be sure to download your reports and save them to your own secured system for a rolling 5 quarters of data to accurately validate and trend the history of reporting.



# You will access your affirmation by clicking links under the Select column. For more information - click Definitions and Frequently Asked Questions.

#### Survey Affirmations and Schedule C

#### **Definitions and Frequently Asked Questions**

Filter for Year:

Select	ID	Facility	Year	FYE	Submitted	Approved By	Sched	dule C	١
Complete Affirmation	0	Wisconsin Hospital Association (Madison)	2020	12/31	No	test	No	Upload	
Download	001	Amery Reg. Medical Center (Amery)	2020	12/31			No	Upload	_
Download	002	Aspirus Langlade Hospital (Antigo)	2020	06/30			No	Upload	

### Instructions for Survey Affirmations and Schedule C Table

- Four columns are sortable: ID, Facility, Submitted, Schedule C
- Select has three possible values:
  - Complete Affirmation means that all required surveys have been submitted.
     Click the link to open the affirmation for submission.
  - Surveys Incomplete means that not all required surveys have been submitted.
     Nothing can be done with this facility, except uploading Schedule C.
  - Download means the affirmation has already been submitted. The affirmation can be downloaded but no further changes can be made.
- The Schedule C column has the values:
  - o Yes or No, depending on whether the MCR Schedule C has been uploaded.
  - Click Yes to view the most recent Schedule C upload.
  - Upload-prompts the user to upload the Schedule C. Upload may be visible even after a file has been uploaded. It will be available, and changes can be made until the affirmation has been submitted. After that point, the record is considered locked.
- The Year column defaults to the current year but can be changed to view affirmations from previous years.



#### **Affirmation Summary Data**

FY Summary Report
Action Edits
Sign & Submit Affirmation
Download / Reopen Surveys

Cancel

#### 2020 Survey Affirmation

000-Wisconsin Hospital Association (Madison)

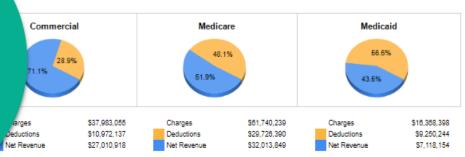
According to the Department of Health Services (DHS) 120.11, hospitals must adhere to standard data verification, review, and comment procedures. This must occur before the data is signed off on via the affirmation statement.

Portions of the Annual and/or Fiscal survey data is publicly available on the WHAIC website in various <u>publications</u>, custom reports, and <u>PricePoint</u> to display Payer Mix details for various payers as well as Charity/Other Uncompensated care. For more information and validation of this data, see the Preliminary Fiscal Year Summary Report on the left toolboar.

Review the Summary Data in the charts and table below for accuracy. Line items listed in red indicate a significant variation of 30% or greater from the previous years reporting. \*Review these changes carefully as they are often the focus of public interest. If changes are required for the current year, use the toolbar on the left to reopen the appropriate survey and make necessary corrections. If no corrections to the figures below are required, but you choose to provide a comment, you do so prior to submitting your electronic affirmation.

Start on
Affirmation Survey
Data. The links
will turn green
when on the
active page.





	Current Year	Previous Year	Percent Change
Gross Patient Revenue	\$120,702,741	\$120,702,741	0.0%
Less Deductions	\$59,343,330	\$59,343,330	0.0%
Net Patient Revenue	\$81,359,411	\$81,359,411	0.0%
Plus Other Operating Revenue	\$1,202,150	\$1,202,150	0.0%
Total Revenue	\$82,581,581	\$82,581,581	0.0%
Less Expenses	\$81,533,214	\$81,533,214	0.0%
Operating Margin	\$1,028,347	\$1,028,347	0.0%
Operating Margin %	1.6%	1.6%	0.0%
Non-Operating (Gains/Losses)	\$1,073,081	\$1,073,081	0.0%
Net Income (Total Margin)	\$2,101,428	\$2,101,428	0.0%
Total Margin %	3.3%	3.3%	0.0%

	Current Year	Previous Year	Percent Change
Bad Debt	\$2,301,601	\$2,301,601	0.0%
Charity Care	\$1,221,881	\$1,221,881	0.0%
Inpatient Discharges	1,138	1,138	0.0%
Total Outpatient Visits	113,870	113,870	0.0%
Total FTEs	338.0	313.4	7.8%
Total Beds	18	18	0.0%

\*Fields highlighted in red indicate 30% or more variance from last year.

May also advance sections by clicking next\_



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Affirmation Summary Data 2020 Survey Affirmation 000-Wisconsin Hospital Association (Madison) **FY Summary Report** Action Edits This document represents a compilation of what will be displayed in the Guide to Wisconsin Hospitals and is produced for your review prior to publication. WHAIC encourages you to review this information carefully for accuracy. Once the data is processed and published on the WHAIC website any egregious errors or misrepresented data cannot be adjusted. Sign & Submit Affirmation This is your last opportunity to validate the data and make any corrections. Download / Reopen Surveys This FY Summary Report provides detailed information about your hospital, including (as applicable) general medical-surgical, long-term acute-care, psychiatric, alcohol and other drug abuse, and rehabilitation. The information is drawn from responses to the Annual Survey of Hospitals, the Hospital Fiscal Survey, and the Personnel Survey. Tables present selected measures of utilization, service, staffing and finance. Once the data is published in the Guide, comparison data for hospitals of the same type, in the same analysis area, and for the Cancel same patient volume group will be displayed. To make any corrections, re-open the applicable survey, make corrections and resubmit (including going through the edit process). This will prompt your reports to refresh. Contact WHAIC staff if you have questions. Download Preliminary Fiscal Year Summary Report - Printable PDF FY Summary FAQ 000 Wisconsin Hospital Association Fiscal Year: 02/01 to 12/31 County: 5510 Research Park Dr PO Box 259038 Analysis Area Type: Madison, WI 53725 Critical Access Hospital Other Not-For-Profit 608-274-1820 Control: Selected Utilization Statistics FY 2020 FY 2019 Ratio Occupancy Rate (%) 52.9% 53.0% Adult Medical-Surgical 1.00 48.6% 48.8% Obstetrics 1.00 **Pediatrics** 0.0% 0.0% N/A Total Hospital 70.3% 70.5% 1.00 Average Census (Patients) Adult Medical-Surgical 5.3 5.3 1.00 0.5 0.5 1.00 Obstetrics Pediatrics N/A Total Hospital 12.7 12.7 1.00 Average Length of Stay (Days) Adult Medical-Surgical 2.9 2.9 1.00 Obstetrics 1.9 1.9 1.00

The FY Summary Report is a preview of the 3-page document that will be published in The Guide to Wisconsin Hospitals.

0.0

0.0

N/A

Pediatrics

Action edits must have an explanation provided for the edit. If the edit brings attention to an error, surveys should be reopened and corrected before signing off on the data.

Affirmation Summary Data
FY Summary Report
Action Edits
Sign & Submit Affirmation
Download / Reopen Surveys

Cancel

#### 2020 Survey Affirmation

#### 000-Wisconsin Hospital Association (Madison)

The following action edits were marked as accurate at the completion of your survey. An explanation and/or reasoning is required in the space provided below for each questionable Action Edit in order to complete submission of the electronic affirmation statement.

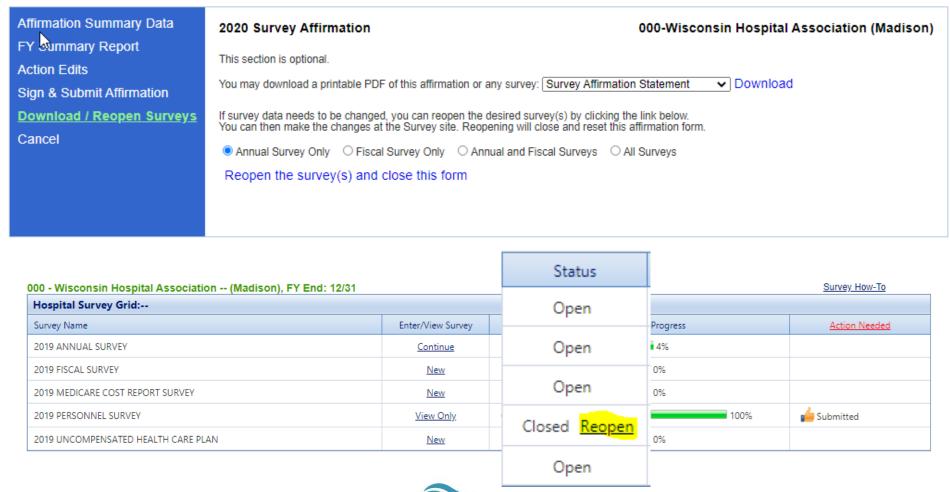
If you would like to review the Action Edits in the survey and/or make any necessary changes, see the left tool bar "Download/Reopen Surveys". If changes are needed, the survey must be reopened. Once changes are made you will be required to go through the edit process and resubmit the survey in order to regenerate a new Affirmation Statement.

Question	Survey	2020	2019	% Change	2018	Trend
235 - TOTAL hospital personnel (add lines 199-234) - Part Time Total No. of P-T hours	ANNUAL	2,765	1,765	57%	1,939	_/
Enter Explanation:						
113 - TOTAL\$ - (B1) Number of Newborns	FISCAL	3,293	93	3441%	120	_/
Enter Explanation:						





- Surveys can be reopened in two ways
  - from the Download/Reopen page of the Affirmation or
  - from the Survey Application
- Note: Once the Affirmation is submitted, surveys must be **reopened by the WHAIC staff** and the Affirmation will need to be resubmitted after going through the Edits again.





### **Affirmations & Schedule C**

Affirmation Summary Data
FYE Summary Report
Action Edits
Sign & Submit Affirmation
Download / Reopen Surveys
Cancel

File Administration

Provider Based Locations

Data Affirmations

Survey Affirmations and Schedule C

#### 2018 Survey Affirmation

The electronic signature on this affidavit affirms that the chief executive officer, administrator, or designee have reviewed the following data as presented from the surveys submitted by ThedaCare Regional Medical Center - Appleton, Inc. in Appleton.

- · Affirmation Summary Data
- FYE Summary Report
- · Any Applicable Action Edits

This is a legally binding equivalen

I HEREBY ATTEST, that I or my de submitted to WHA Information Cente

Provide e-signature for the Electro

Suzanne Staudenmayer
Name of person submitting the Ele

Provide additional comments as ne

Submit Survey Affirmation Sta

- ✓ The electronic signature is provided by the CEO, administrator, or designee.
- ✓ The electronic signature attests that the data has been reviewed and verified internally by the hospital.
- ✓ The signee may designate someone to electronically sign on their behalf.
- The name of the person submitting the document can be different and will populate based on portal login credentials.
- ✓ Additional comments can be provided to explain variances not included on the Action Edits page.



### **Affirmations & Schedule C**

Affirmation Summary Data
FYE Summary Report
Action Edits
Sign & Submit Affirmation

Download / Reopen Surveys Cancel

#### 2018 Survey Affirmation

File Administration

The electronic signature on this affidavit affirms that the chief executive officer, administrator, or designee have reviewed the following data as presented from the surveys submitted by ThedaCare Regional Medical Center - Appleton, Inc. in Appleton.

Data Affirmations

- · Affirmation Summary Data
- · FYE Summary Report
- · Any Applicable Action Edits

This is a legally binding equivalent of the individual's handwritten signature as per DHS 120.12.

Provider Based Locations

I HEREBY ATTEST, that I or my designated representative, to the best of my knowledge, reviewed and verified internally the data that was submitted to WHA Information Center and the data is accurate.

Provide e-signature for the Electronic Survey Affirmation Statement

#### Suzanne Staudenmayer

Name of person submitting the Electronic Survey Affirmation Statement

Provide additional comments as needed:

Submit when complete

Submit Survey Affirmation Statement

Download Affirmation Statement Printable PDF

Survey Affirmations and Schedule C



### From this screen, you can also upload your Schedule C. Click Upload.

Remember we need a copy of your Schedule C only, not your entire cost report.



Survey Affirmations and Schedule C

Welcome hs0708! [ Portal Home ]

Survey Affirmations & Schedule C Home File Downloads File Admin **Provider Based Locations** Rate Increases **Data Affirmations** 

#### Survey Affirmations and Schedule C

#### **Definitions and Frequently Asked Questions**

Filter for Year: 2022 ∨

Select	ID	Facility	Year	FYE	Submitted	Approved By	Sche	dule C	Validated	
Complete Affirmation	332	Froedtert Community Hospital - Oak Creek (Oak Creek)	2022	06/30	No					
Complete Affirmation	333	Froedtert Community Hospital - Mequon (Mequon)	2022	06/30	No					
Download	334	ProHealth Care Waukesha Memorial Hospital - Mukwonago (Mukwonago)	2022	09/30	5/8/2023	Thomas W. Johnson				
Download	335	Marshfield Medical Center-River Region at Stevens Point (Stevens Point)	2022	12/31	6/7/2023	Colleen Chisnell	Yes		✓	
Download	336	Granite Hills Hospital (West Allis)	2022	12/31	7/13/2023	Keith Degner	No	Upload		
Complete Affirmation	337	Milwaukee Rehabilitation Hospital, LLC (Milwaukee)	2022	03/31	No		Yes	Upload	<b>✓</b>	
Complete Affirmation	338	ThedaCare Medical Center Orthopedics, Spine and Pain (Appleton)	2022	12/31	No					
Complete Affirmation	339	Froedtert Bluemound Rehabilitation Hospital (Wauwatosa)	2022	06/30	No					
Complete Affirmation	340	Mental Health Emergency Center (Milwaukee)	2022	12/31	No					

1 2 3 4 5 6 7 8 9

	Period: From 07/01/2021 To 06/30/2022	Date/Ti	ime Prepar 2022 6:03			
Title XVIII	Hospital	100000000000000000000000000000000000000	Cost	and a state of		
Charges						
Cost Center Description	Inpatient	Charges Outpatient	Total (col. 6 + col. 7)	Cost or Other Ratio	TEFRA Inpatient Ratio	
	6.00	7.00	8.00	9.00	10.00	
INPATIENT ROUTINE SERVICE COST CENT						
30.00 03000 ADULTS & PEDIATRICS	5,082,688		5,082,688			.00
31.00 03100 INTENSIVE CARE UNIT	9		0			1.00
32.00   03200 CORONARY CARE UNIT 33.00   03300 BURN INTENSIVE CARE UNIT	1 2					2.00
33.00 03300 BURN INTENSIVE CARE UNIT 34.00 03400 SURGICAL INTENSIVE CARE UNIT	1 3					1.00
40.00 04000 SUBPROVIDER - IPF	4,272,069		4,272,069			0.00
41.00 04100 SUBPROVIDER - IRF	4,272,003		4,272,003			1.00
42.00 04200 SUBPROVIDER	1 3		i ő			2.00
43.00 04300 NURSERY	227,043		227,043			3.00
44.00 04400 SKILLED NURSING FACILITY	227,040		0			1.00
45.00 04500 NURSING FACILITY	l ă		ŏ			5.00
46.00 04600 OTHER LONG TERM CARE	1 ŏl		i o			5.00
ANCILLARY SERVICE COST CENTERS				·		
50.00 05000 OPERATING ROOM	1,572,444	7,939,213	9,511,657	0.377596	0.000000 50	.00
51.00 05100 RECOVERY ROOM	0	0	0	0.000000	0.000000 51	.00
52.00 05200 DELIVERY ROOM & LABOR ROOM	514,268	90,460				00.9
53.00 05300 ANESTHESIOLOGY	192,366	669,939	Market Control	0.052221	0.000000 53	
-00 AND -CA-D -OELI	c1 4	3 620	3 9 00	580		- 00
111.00 LL100  ISLET ACQUISATION		0	à		1111	
113.0011100 ISLET ACQUISITION	1 4	4	٩	1	113	
114.0011400 UTILIZATION REVIEW-SNF	1 1				114	
115.00 11500 AMBULATORY SURGICAL CENTER (D.	e.) l ol	0	0	ł	115	
116.00 11600 HOSPICE	3	ŏ	ő	l	116	
200.00   Subtotal (see instructions)	19,030,522	76,394,272	95,424,794	l	200	
201.00 Less Observation Beds		, , ,	,,,,	l	201	
202.00 Total (see instructions)	19,030,522	76,394,272	95,424,794	ı	202	
	,				,	

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## **Future Planned Improvements/Considerations**

- Rewriting the Survey application.
- ❖ Single sign-on process/multi-factor authentication.
- Combining the Personnel survey with the Annual survey to reduce redundancy of questions and number of surveys.
- Combining the Uncompensated survey with the Fiscal survey.
- ❖In-person training due to the scope of changes from the Survey rewrite project.
- Seeking feedback from new and established users.





# Any Questions?



## **Contact Information**

# You can find more information online at:









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