



Authentication

- The left side is what you can expect from an authentication point
- The Right slide is a one-time acceptance to access our secured site

WIPOP ROLES

Roles are designations assigned by the facility to manage and oversee the statutorily required and timely data submissions and corrections to the quarterly inpatient and outpatient data. **If your account is deactivated, contact whainfocenter@wha.org to reactivate it.**

Users that need to add newly acquired sites to perform edits or submit data to their account once registered and approved must contact [WHAIC](#) to add or update facility listing.

The Primary Contact will:

Oversee and monitor access requests and requirements in Wipop. Notify WHAIC with user changes. Serve as primary contact to address issues with the data or timely submission/training.

- Receive confirmation emails of:
 - data submissions,
 - notice of affirmation, and
 - newly registered Wipop Users
- Have access to the data deliverables site to download/share the facility data.
- Retrieve and review all profile and validation reports for review, distribution, and accuracy.
- Authority (granted / delegated) to electronically sign and submit affirmation statement.

The Secondary Contact will:

- Oversee and monitor access requirements in Wipop and contact WHAIC with changes
- Receive all profile and validation reports for review, distribution, and accuracy.
- Have access to the data deliverables site to validate/download the facility data; and
- Serve as back up contact when there are issues with the data.

Wipop Only Role will:

- Have authority to upload data.
- Run reports out of Wipop; and
- Clear/fix edits.